

IR-4-5001

25 August 1953

MEMORANDUM FOR: Comptroller

SUBJECT: Personnel Ceiling.

REFERENCE: Memo dtd 24 Aug 53 to A-DD/A fr GC, sub:
"Agency Estimates for FY 1955 for the
Office of the General Counsel."

1. In connection with the referenced request from the General Counsel, I have agreed that his regular table of organization should be fixed at 22 positions. This necessitates using one position from the DD/A's pool held by the Comptroller, reducing that number to 27.

2. In addition, I have agreed with Mr. Houston that if it is necessary for temporary periods to exceed his new allotment by not more than two positions in order to take care of overlaps in cases where personnel go overseas or are loaned under circumstances which make them unavailable to the General Counsel I will take care of this situation on an ad hoc basis as they occur.

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12/

L. K. SMITH
Acting Deputy Director
(Administration)

A-DD/A:LKW:laq

Distribution:

- 1 - Gen Coun
- 1 - Pers Dir
- 1 - DD/A chrono
- 1 - DD/A sub: "PERSONNEL - 12"